

Nicolas Afonso  
Marketing Development Internship  
Aspen Systems LLC.  
24 St. Martin Dr.  
Marlboro, MA 01752

To whom it may concern,

It is my distinct pleasure to recommend Nico Afonso. As his direct supervisor, I have been able to observe his exceptional communication skills, his strong work ethic, and his adaptability firsthand. I could not be more confident in my prediction that he would be an asset to any company who has the privilege of hiring him.

Nico provides the same amount of care to our mission at the beginning of the day as he does at the end, often going above and beyond what is expected of him to ensure that our teams needs are met. He is a proactive self-starter, always willing to help any way he can. Our company plays a role in a wide variety of markets, so it is assumed there is a lot of industry knowledge to be learned. Nico conducted a meticulous competitive analysis which allowed him to utilize his research skills. He completed a wide range of projects including feature stories on various clients, social media graphics each week, targeted market research, video editing and publication research. He was extremely detailed oriented with all the tasks assigned to him.

Nico's character and compassion stretch beyond the realm of an internship, making him a valuable team member and a pleasure to work with. In our weekly meetings, he is kind and considerate when others voice their opinions and ideas. He responded very favorably to constructive criticism during the infrequent times when we had a different perspective while collaborating on projects. Nico listened to all directions and feedback given to him and consistently produced high quality work.

In conclusion, I would like to reintegrate my contention that Nico would make a valuable addition to your staff. His ability to adjust to new circumstances and always maintain a positive attitude is impressive.

Feel free to call the below number or email me at the posted email address if you have any questions at all.

Sincerely,

Jillian Potts  
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Aspen Systems LLC  
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